



Employment Opportunity

- ACCOUNT MANAGER -

Date Required: Immediately
Salary: Based on Experience and Skills
Deadline: February 15, 2019
Location of Position: Calgary Regional Office

As an **ACCOUNT MANAGER**, you will utilize your experience with Peace Hills Trust to assume responsibility of your own credit portfolio including collection and administration of credit files; other duties may include, but are not limited to, staff supervision, audit functions, reporting systems and account reconciliation.

THE SUCCESSFUL CANDIDATE:

- Has excellent communication skills; is able to effectively build value-added business relationships through initiating and implementing business development discussions promoting business partnerships;
- Identifies client needs; is able to effectively and efficiently manage own portfolio;
- Is highly motivated, able to meet the demands of the position servicing a well-focused market, working with a high-degree of accuracy;
- Will develop and maintain a thorough working knowledge of all company products and services, ensuring PHT profile is elevated within the community and service area.

QUALIFICATIONS:

- Minimum one year experience in commercial lending or credit related equivalencies and credit training;
- Related post-secondary education in business or Degree related equivalencies is a definite asset;
- Minimum three to five years' experience in retail lending an asset;
- Proficient experience with Microsoft Word and Excel is mandatory;
- Demonstrated strong communication skills to effectively build and maintain business relationships.

COMPENSATION: competitive salary based on necessary skills, qualifications and experience, plus our "No-Cost" comprehensive employee health benefit package and incentive programs.

**TO APPLY, SUBMIT COVER LETTER AND RESUME MARKED
"PERSONAL & CONFIDENTIAL" WITH REFERENCE ID: "ACCMGR-CAL" TO:**

Peace Hills Trust Company
Human Resources Department
10th Floor, 10011-109 Street
Edmonton, AB T5J 3S8
Phone: 780.421.1606 Facsimile: 780.585.3075
Email: Human.Resources@peacehills.com

We appreciate the interest of all applicants however only those selected for consideration will be contacted.